BHRA Professional Development Mentoring Program Information Form



OVERVIEW\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for your interest in the BHRA Professional Development Mentoring program. This program is designed for HR students who want to gain a career advantage and maximize their learning opportunities. Our program will help students with a variety of professional development objectives, such as: building a strong network in the local HR community, expanding HR and business competencies, managing a career search, or gaining experience.

If selected to participate in the program, you will be matched with a mentee. Matching is based on experience level, professional interests, developmental goals, and personal attributes. As a mentor, you are expected to proactively support your student mentee in making progress towards his or her career goals. Guidance on being an effective mentor will be shared at the program kickoff meeting.

COMMITMENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The monthly time commitment for the mentoring program is 1-2 hours per month. This time will be spent in regular interaction (i.e. phone, e-mail, or in-person) with your student mentee.

SELECTION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

You must be a member in good standing with BHRA. Considerations for selection and matching include:

* Depth and breadth of HR experience
* Education and professional certification
* Development goals
* Leadership ability/potential
* Thoughtful responses to questions on the mentoring application
* Ability to make a time commitment to the mentoring program
* Availability of an appropriate match in our applicant pool

QUESTIONS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For specific questions regarding the Professional Development Mentoring Program, please contact Jennifer Revels, College Relations/Mentor Program Director, at e-mail: [jrevels@revelsconsulting.com](mailto:jrevels@revelsconsulting.com) or call (608) 295-2293.

**BHRA Professional Development Mentoring Program Application**

Name:

Job Title:

Organization:

Organization size (# employees):

Business Market Sector (e.g., government, non-profit, healthcare, financial services):

Contact Information

**WORK**

Address:

City/State/Zip:

Work Phone:

Work E-mail:

**PERSONAL**

Address:

City/State/Zip:

Home Phone:

Mobile Phone:

E-mail:

**PREFERRED EMAIL CONTACT** (for regular mentoring program communication)

* Home Email
* Work Email

Human Resource Management Work Experience

1. HR Experience (years): Other Professional Work Experience (years):
2. Please indicate areas of HR Specialization by noting the number of years in each of the following:

* Compensation:
* Benefits:
* Recruitment & Staffing:
* Generalist:
* HR Research:
* Labor Relations:
* Training & Development:
* Workplace Health & Safety:
* Workplace Diversity:
* Other:

1. Please attach resume.

SHRM Membership, Certifications, and Leadership Activities

1. Are you a SHRM member? YES NO If Yes, how long have you been a member?
2. How long have your been a BHRA member?
3. Please list any committee or board leadership roles you have held with your SHRM chapter:
4. Please list any professional accreditations and/or awards you have received:
5. Please indicate any other professional associations and/or civic activities with which you are affiliated:

Submission Instructions

Thank you for taking the time to complete the BHRA Professional Development Mentoring Program application. Please remember to attach a copy of your current resume. Please email your completed application package to [jrevels@revelsconsulting.com](mailto:jrevels@revelsconsulting.com) with subject line “BHRA Mentoring Application”.

***Information gathered during the application process will remain strictly confidential and will be used solely for the purpose of the BHRA Professional Development Mentoring Program.***